

INTERAC e-Transfer

VicCAC now accepts offering electronically via INTERAC e-transfer. Please follow the instructions below:

Step 1. Login online or via mobile banking at your participating financial institution and choose **Interac e-Transfer**.

Step 2. Set up a new contact and add VicCAC (Victoria Chinese Alliance Church) using the email: offerings@victoriacac.ca

There is no need for a security question as our bank account has an Autodeposit feature enabled, so no password is required for the e-transfer.

Step 3. Confirm VicCAC contact has been added to your e-transfer list. You are now ready to send offering electronically to Victoria Chinese Alliance Church.

Step 4. Enter the amount you wish to give.

Step 5. Message Box – The message should include the following:

- your email address
- offering envelope number (for church member) and/or full name (this information is necessary if you wish to receive a tax receipt). If you forget your envelope number, please email to office@victoriacac.ca
- Specification of the designated fund(s) is/are and amount. For example,

GF – General Fund

TG – Thanksgiving

BF – Building Fund

GA – Global Advance

HM – Home Mission

AM – Ambrose

SS – Seminarian Support

Others: need to specify what the offering is designated for

Undesignated funds will be added to VicCAC General Fund

If you have reached the maximum limit of characters, you can give in multiple transactions as some institutions limit message box characters.

Step 6. Ensure that the information in the “recipient” section and “message box” are accurate. Then, press the “Next” button to finish the process

Recipient email is offerings@victoriacac.ca

Below is the example of Message Box

abc@gmail.com , 0922, Tai Man Chan, GF:100, TG:100, Total: 200

Notes

For security reasons, some of the banks may require additional set up for auto deposit transfer. You may need to adjust your setting in your bank account.

*** Need help?** Please Email office@victoriacac.ca, we will arrange a helper to walk you through the process over the phone.